

Coronavirus (COVID-19) - Company Statement (updated)

Murphy Surveys Limited is committed to planning for and taking action to protect its employees, customers and the general public in relation to Coronavirus risks.

We have implemented the following measures to mitigate virus transmission risk both within our teams and to the wider public, and equally to mitigate risks to business continuity due to foreseeable employee absence:

- Working From Home:
 - o As of 18th March 2020 we have re-located all those capable of working from home as such. In general this includes our teams of CAD/BIM processors; Administration and Management staff, and our Sales team. Our IT transition has been completed and is proven as robust in terms of data transmission and backup/business continuity capability
 - o Field Data Transfer. Where Surveyors would typically 'Return-to-Base' in order to rapidly download data directly to company servers this will now be done from home/remote locations.
- Critical Business Risk Tasks:
 - o Fundamental tasks such as IT back up protocols, some financial payment systems, Health & Safety functions, etc are being cross trained to a wider base of employees than normal to maximise continuity from potential employee absences
 - o Murphy Surveys is a Group of companies with strong inter-company co-operation and shared services with our sister company Murphy Surveys Ireland. This geographical separation and established common knowledge of working practices inherently provides further capability to manage risks
- Office Environment:
 - o Our London and Manchester offices are now shut with the exception of a single Duty Manager being in attendance at our London office to provide a presence to ensure the health and safety of employees who will need to intermittently return to the office ONLY to load and unload equipment, and to undertake some vital IT protocols that cannot be conducted remotely. Employees present in the office are strictly observing 2m separation and frequent hand washing habits. Equipment is being sterilised with alcohol wipes before being returned to stores
- Site Environment:
 - o Surveying activities, by definition, can only be undertaken at the 'place of work' and so we are taking a pragmatic view of whether each individual assignment can be undertaken safely
 - o The well-established methodology of RAMS has been updated to include specific examination of Coronavirus spread risks. Where such Risk Assessment determines that work cannot be safely undertaken we shall not place our employees at risk. Our RAMS will continue to be revised in line with specific prevailing government instructions such as the 2m social distancing rule and frequent hand-washing. We are working closely with our clients and those responsible for site management to ensure that appropriate measures are implemented
 - o We believe it is vital at this time to assess each specific work environment on the facts at hand and make a precise, responsible, proportionate and informed decision in order to continue to preserve safe working situations where possible

We shall continue to use our best endeavours to preserve delivery date commitments and efficient operations but expect that in some cases it is inevitable that these will be compromised once employee absence builds; we shall continue to keep customers informed and ask for your consideration should this transpire.

Luke Hodgson
General Manager
25th March 2020